

# Licensing Committee - Premises and Gambling



**Please contact:** Democratic Services  
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18<sup>th</sup> March 2025

A meeting of the **Licensing Committee - Premises and Gambling** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 26 March 2025 at 10.00 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516108, Email: [democraticservices@north-norfolk.gov.uk](mailto:democraticservices@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. Please note this meeting is livestreamed:

<https://www.youtube.com/@nndcedemocracy/streams>

**Emma Denny**  
**Democratic Services Manager**

**To:** Cllr P Fisher, Cllr D Birch, Cllr T Adams, Cllr M Batey, Cllr K Bayes, Cllr H Blathwayt, Cllr J Boyle, Cllr A Brown, Cllr T FitzPatrick, Cllr N Housden, Cllr G Mancini-Boyle, Cllr E Spagnola, Cllr P Porter, Cllr E Vardy and Cllr L Withington

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Corporate Directors:** Nick Baker and Steve Blatch  
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## A G E N D A

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. PUBLIC QUESTIONS**

**3. DECLARATIONS OF INTEREST**

(1 - 6)

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest. Members are requested to refer to the attached guidance and flowchart.

**4. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**5. PERMANENT PAVEMENT LICENSING POLICY**

(7 - 32)

Executive Summary	<p>The permanent pavement licensing regime and changes in the Levelling Up and Regeneration Act came into effect on 31 March 2024 (the commencement date).</p> <p>A number of premises require licences and have yet to apply.</p> <p>NNDC cannot take enforcement action under the new regime until it is adopted.</p>
Options considered	<p>The permanent pavement licencing process retains the streamlined consent route for businesses to obtain a licence to place removable furniture, such as tables and chairs outside of cafes, bars, and restaurants quickly.</p> <p>Local authorities may charge up to £500 for first-time applications and £350 for renewals. Licences can be granted for up to 2 years.</p> <p>Enforcement action was previously the responsibility of Highways at Norfolk County Council.</p> <p>NNDC could choose not to adopt the permanent regime. Enforcement action now lies with local authorities; there could be no remedial measures until the policy is adopted.</p>
Consultation(s)	<p>Consultation is not required since the licensing regime is mandatory and already in effect. Internal consultation with the Licensing team,</p>

	Property Services and Estates teams was carried out in the design of enforcement plans detailed in the policy.
Recommendations	To approve and adopt the Permanent Pavement Licensing Policy, with effect from 1 April 2025.
Reasons for recommendations	To adopt the Government's permanent pavement licensing regime under the Levelling Up and Regeneration Act 2023, thereby enabling administration and enforcement activities within its remit.
<b>Background papers</b>	<a href="#">Pavement licences: guidance - GOV.UK</a> <a href="#">Pavement licence</a> – Chelmsford City Council

<b>Wards affected</b>	All wards
<b>Cabinet member(s)</b>	Cllr Callum Ringer
<b>Contact Officer</b>	Elisa Pendered, Environmental and Leisure Business Support Manager

## 6. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act.”